

## Final Paper Guidelines

Your final paper must be double-spaced paper that covers the points listed below. You can add any additional information that you would like. *The purpose of this paper is to be a reflection on your internship experience.* 

- 1. How did you achieve each of your Specific Learning Objectives? If you were not able to achieve any of your Learning Objectives, what challenges did you encounter?
- 2. Did your internship provide any new learning experiences for you this semester? Write at least one detailed paragraph about each new learning experience.
- 3. What skills have you improved? How have they improved?
- 4. Do you feel competent to handle all of the tasks that have been assigned to you during your internship? Are there any skills that you feel you need to improve? Could these be included in one of the classes taught in your major program? Be specific about tasks and skills.
- 5. Have the classes you have taken at Red Rocks Community College been relevant to your internship? If yes, in what way? If not, why not?
- 6. Are there additional tasks that you would have liked to do at your internship?
- 7. What parts of your internship did you enjoy most? Least?
- 8. What helpful instructions, from your supervisors, fellow employees, or others, did you receive that enabled you to do better on the job?

Credits	Length of Final Report
1 credit (45 hours)	2 pages
2 credits (90 hours)	3 pages
3 credits/Non-Credit (135 hours)	4 pages
6+ credits (270+ hours)	6+ pages

Your Internship Instructor may have additional requirements for your internship.

Discuss Final Project requirements and complete the **Final Project Agreement** with Internship Instructor. Copies of your Final Paper get submitted to <u>both</u> the **Internship Coordinator** and **Internship Instructor**.