Safety Advisory Committee – RRCC   Meeting Notes   January 13, 2023

Members of the Committee (those present are highlighted)

LEA Director	Thomas Williams
BIT	Armando Burciaga
HR	Jacqui Oakley
Diversity Council	VACANT
Faculty (3)	VACANT*, Kyle Kelly*, VACANT*
Adjunct (1)	VACANT
Classified (1)	Bobby Asher
ATP (1)	Stacy Roe
Access Services	Jean Kelly
Veteran's	VACANT
International Student Services	VACANT
Police Chief	Sean Dugan
Sargent	Anthony Schaller
Police Services Manager	Loretta Tafoya
Behavioral Health	Holly Porter
Ex Dir DE & I	Jen Macken
Students (3)	VACANT, VACANT, VACANT
Guests	Patty Davies

1. Safety Survey
   - Survey approved to send out to campus community
   - VP of Student Affairs approved $500 tuition credit to be offered to one student participant (drawing will determine winner)
   - January 20th deadline for feedback from SAC members
   - February 6th survey release date
   - Access needed to dashboard for survey for SAC members
2. New Member Application
   - We created an RRCC SAC Information document. This was previously only on PowerPoint. Made small edits and clarifications.
     - Committee review and input prior to release with application process to include review/edits (if needed) to previous application questions.
   - Following up with Marketing on prior request to move Formstack to Jacqui so edits can be made on application wording and routing updates can be made.

- Tentative application period: January 30th – February 10th. New members selected for March 2023 meeting.
- ELT will review and select new members

3. Committee Mission, Charge, Goals/Outcomes
   - Review and discuss as committee. Can we identify a specific focus for the semester (in addition to the survey and the survey results)?

4. AppArmor
   - Updates made to app after testing
   - All community colleges in the system except RRCC are utilizing AppArmor App
   - We need to reach out to other community colleges to see how they are utilizing the app, how they rolled it out to their campus community, and whether it is being utilized

5. Updates
   - Recruitment
     - Campus PD in process of hiring several new employees to include officers, dispatch, and security
     - Chief of Police brough up pay inequities
   - Mental health
     - Follow-up needed on purchase order for van rides to transport individuals for voluntary mental health holds

6. Feedback, Questions, Concerns from the group
   - PD radios and antenna issues = equipment outdated some has stopped working
     - Money requested in February 2022 for FY 2023 to purchase new equipment
   - Desk phones = IT wants to transition into using soft phones (concern panic buttons)
     - HR Director
   - Emergency phones = talked about in December IT/PD meeting with President and AV
     - Project needs to be completed (request for installation of additional emergency phones made over a year ago)