



## Classified Forum

### Classified Forum Meeting

January 30, 2013

Red Fox Room

#### Members present

**Lakewood Campus:** Yvonne Pepping, Karla LeComte, Deb Dahlstrom, Clara Macy, Di Drobnick, Sheryl Scharnikow, Peggy Stewart, Nancy Kookan, Aimee Hadley, Rita Rigg, Debra Miller, Mary Adrian, Pat Dunn, Janis Eagan

**Arvada Campus:** Jane Banzhaf, Colleen Morris

**Guest Speaker:** Johnna Jaynes, Director of the Student Health Clinic

#### Welcome, Introductions & Celebrations

This meeting was conducted by the new President, Yvonne Pepping and President-Elect, Karla LeComte.

#### Guest Speaker

Johnna Jaynes, Director of the Student Health Clinic, gave a presentation on the new clinic. In the 72 days that they were open in 2012 they saw 534 patients. This year, since they reopened from break on January 7<sup>th</sup>, they have seen 109 patients. Johnna gave a brief description of the many services offered to our student population. At this point, the clinic is only able to provide services to the students taking classes on campus. They are investigating ways to help online students who do not pay the health clinic fee. Additional staff has been hired, and they will now be open all day on Friday. They are looking into adding a few evenings and weekends to help the students that are here during those times.

#### Secretary/Treasurer Position

A discussion followed on the need for a secretary/treasurer. No nominations were forthcoming. As we are in the process of making changes to the existing Constitution and Bylaws, Di Drobnick suggested that we review all changes that need to be made, including this area, first. At the next meeting, the constitution committee hopes to have a report. A decision as to whether to only fill the treasurer position or continue to combine the two positions will be finalized at our next business meeting.

#### Meeting Schedule

A meeting schedule was discussed. We have several new opportunities to provide informational meetings. For example, Cathy Rock has agreed to come to give us an update on all of the construction projects underway. She felt that February would be a good time as new activity will have begun. Other opportunities include joining with the Admin/Tech Pro

constituency for quarterly meetings and brown bag events solely for the purpose of sharing information. The majority felt that a meeting every other month, when possible, was best along with the opportunity to join these other meetings on a drop in basis. A separate schedule will be put together and sent out to everyone via email.

#### Committee Reports

Yvonne encouraged all classified staff to get involved and to share any information they had on the projects they are helping with. For example, Di Drobnick gave a brief description on the changes being proposed for the new sign at the entrance off the frontage road. Yvonne gave information on the day of service that is being planned for our college development day on April 16<sup>th</sup>. The need to strengthen our presence on campus was discussed. By becoming more involved we make people more aware of our importance to the college. Recently only 2 classified, as compared to, 16 admin/tech pro submitted professional development grant requests.

#### Books for Benefaction

The financial report was distributed but there were no changes from last month. Yvonne will work with Sheryl to come up with how the money we made last year was used and the information will be sent via email to all staff. We believe this will serve two purposes: 1) making people even more likely to contribute, and 2) promote all of the good work we are doing.

#### Goals for 2013

The forum was asked to share what they felt our goals should be for 2013. Three main goals were discussed. 1) Continued efforts toward better communication between our Forum and other groups. 2) Continuing our efforts regarding Books for Benefaction and developing a plan for using the monies generated. 3) Raising the RRCC consciousness of all of the good work being done by the Classified Forum (see above).

#### SLC Meeting

Deb gave information regarding the State Liaison Council meeting that we are hosting on Friday, February 1<sup>st</sup>. Several people will be attending at least part of the day. We are encouraging as much participation as possible. Once again, this sends a very clear message as to the strength of our group.

#### Other Business

The forum unanimously agreed to the expense of purchasing a new badge for the President-Elect position.

#### Next Meeting

A meeting schedule will be distributed under separate cover once it is finalized.