



## Classified Forum

### Red Rocks Classified Meeting

2/26/2013

### Red Fox Room

#### Members Present

**Lakewood Campus:** Yvonne Pepping, Karla LeComte, Mary Adrian, Rita Rigg, Peggy Stewart, Nina Ysias, Clara Macy, Sheryl Sharnikow, Di Drobnick, Deb Dahlstrom, Pat Dunn, Janis Eagan.

**Arvada Campus:** Jane Banzhaf by phone.

**Guest Speaker:** Cathy Rock, Project Manager with Facilities

#### Welcome

The meeting was conducted by Yvonne Pepping, President and Karla LeComte, President-elect. Mary Adrian was announced as Secretary, and Sonja Starkweather will stay on as Treasurer. The leadership team was approved by a unanimous vote.

#### Cathy Rock presented construction projects:

- Dance studio out for the Spring semester, back for Fall
- Call Center will go where the Lactation Station is located, shooting for Aug 3
- Lactation Station will move to old Classified Book closet

#### **Project #1**

- WQM addition will be complete this summer, 5,000 sq. ft., 4 new classrooms (2 large with accordion dividers), a fountain, reception area, updated labs
- 100 space parking to add to parking at WQM building, will want to discourage Park & Ride use, much to be decided about parking and possible permits
- Cathy Rock presented a rendering of the new WQM building & half size set of blueprints (66 pgs.), written instructions with all specifications over 2" thick

#### **Project #2**

- Cathy showed an extensive diagram that John O'Neil created with every phone and data jack on campus, including the floor, walls, ceiling
- Electrical contractor to wire in the walls - then inspection, so the construction in the main hall can be completed and the data center moved in by about June 24<sup>th</sup>
- We won't see much for a couple weeks and a lot of the work will be done after hours
- Most every room affected, the new VOIP (Voice Over IP) phone system cannot be installed until all the switches and cables are complete
- A lot of the switch over will happen over the summer

- AV/Computer/IT will move into the new area
- There will be a customer service area near the windows we see in the hall
- All the space where the computer services are now will be classrooms

## **Arvada**

- Trying to keep the floor from sinking further
- Tested soil, boring samples were taken already
- The exterior walls are stable and supported by bedrock, so the building is OK
- Design firm to redesign parking area and re-grade and replace to improve drainage on that side
- Work on the parking lot should happen this summer
- They will use injection foam to support the sinking floor area
- Survey points added to be able to check over time how stable the area is remaining
- Arvada Grant applied for to remodel the inside of the cafeteria building to use for the PA program
- The western portion of the lower Arvada Campus building, in past years used for the Process Technology, contains offices, a common area, facilities, and four classrooms, one of which (7204) is being converted into a remote science lab for online students who can actually manipulate test tubes remotely with robotics, coming from Lowry (very cool). A variety of courses are held in the remaining classrooms.

## **Classified Celebrations**

Formally announced and recognized that Deb Dahlstrom was awarded the Classified Employee of the Year. Nina Ysias was awarded a personal development grant for Classified and we were encouraged to engage in the process next year. Only 2 out of 27 proposals were from classified. Nina's was well written, and she will attend a Concurrent Enrollment Conference out of town. Nina explained the process she went through and her application is available if anyone wants to read a successful application. The Foundation will be happy to help anyone who wants to write a grant...message... TRY!!

Kim Kleiman and Janice Eagan have been doing their Welcome for new employees - 4 were mentioned: Mark, Kim, Ashley and Amy.

Here are the new employees(6 in total) and their departments; please take a minute to say hi:

*Kim Gould – Accounting*

*Ashley Sponsel – Police Dispatch*

*Mark Bertoli – Night Custodian*

*Aimee Hadley – Student Records*

*Anthony Schaller – Police Officer*

*Freeman Walker – Night Custodian*

## **Marketing**

Kim Rein was supposed to tell us about a new marketing initiative...But provided handouts with examples. The Marketing Department is looking at using colorful new banners and slogans to promote our college values and put them in front of students who may not be familiar with them. Kim and Michele would like feedback. See Kim Rein for a copy of the samples.

## **SLC Meeting**

Deb Dahlstrom talked about the SLC liaison position, and the commitment to go to quarterly meetings

throughout the state. She would like to bring another person with her to each of the SLC meetings, for exposure for next liaison term. If you can get away, contact Deb. The next meeting is 2<sup>nd</sup> Friday in April in Glenwood. Deb will confirm date or check SLC website.

Yvonne gave a full tour of PA, Solar Energy, FIW and HVAC to the group that was here for the February 1<sup>st</sup> meeting. Scott Farmer started the tour with a presentation of the work in the art gallery.

The SLC will be going through an officer change with voting in April. Mines was pulled into the Central region, Sylvia Whiteman is the rep for Metro area. System is trying to reduce number of Classified jobs at Mines and she is helping write job descriptions to retain the positions.

Jeanne Nicholson, Senator for Western Jeffco/Clear Creek, has a heart for the Classified concerns and will present them on the state floor. She encourages everyone to write letters, emails, etc. to voice our Classified concerns and be heard.

At the SLC meeting there was talk about PERA and the short term stability, but the possibility of legislation that is problematic. KEEP on top your money!! Write letters!! Deb D. says she will forward an email to all with legislation regarding PERA, what's killed and what's still in play.

### **9 Health Fair**

We have provided breakfast burritos in the past...do we want to this year?

Di Drobnick made the first motion, seconded by Janice Eagan, and approved by unanimous vote.

It was announced that volunteering for the Health Fair on April 13<sup>th</sup> can replace day of service April 16<sup>th</sup>. Need lots of volunteers.

### **Books for Benefaction**

Sheryl Sharnikow needed to leave early and the discussion will continue at the next meeting. We discussed how to market and promote the good work the money has been used for. Play up what has been done, not necessarily the dollar amount.

### **Sign Committee**

Yvonne Pepping is on the committee, the RISE engineering group will design the sign through a competition of 4 proposals. Liz Cox is the RISE director. They have a few specifics regarding height, digital, rock, elegant...probably only visible to frontage road due to light rail station. Digital may be more of a picture, not scrolling. Project will take a bit longer due to the new process.

### **Brown Bag meeting**

Smoking cessation topic cancelled. The organization making presentation was not quite ready. We are still working on the idea of a combined meeting with Admin/Protech. There was a brief discussion as to future meeting topics.

### **Close**

Yvonne moved to close the meeting, Peggy Stewart seconded, all said aye.