



**Classified Forum  
Minutes  
October 25<sup>th</sup>, 2012  
Red Fox Room**

**Persons in attendance:** Deb Dahlstrom, Sheryl Scharnikow, Sonja Starkweather, Janis Eagan, Karen York, Rita Rigg, Laura Licari, Di Drobnick, Yvonne Pepping, Carla Plucknett, Janet Hill, Pat Dunn and Mary Adrian; from Arvada were: Jane Banzhaf, Colleen Morris & Bobby Asher.

**Treasurers Report:** There is \$1,557.28 in the RRCC Classified Fund 1390 (Books for Beautification) and \$1319.59 in the Classified Forum account.

**Books for Beautification:** We are looking for and working with Facility Services for a location to store the books we have. Right now Facilities is in the middle of a couple major construction projects and as soon as the projects are complete, Mark Bana, Director of Facilities will work with us to find space for the books.

Some of the things we would like to see happen with the funds we receive from the book donations:

1. Caps and Gowns for a couple students in need
2. Books for students in need

There was discussion regarding the possibility of giving some type of receipt to say thank you to donors as a way to get a count of donors as a way to document to the Foundation who the donating dollars for books and how many are staff or students or others.

**Employee of the Year:** The Classified Forum is restructuring the process of nominating and electing the Classified employee of the year to align with the Tech Pro and Instructional constituencies. A motion was made by Di Drobnick and a second was given by Sheryl Scharnikow, followed by a unanimous vote for making the change of election time from April to November. Nominations are to be completed by November 2<sup>nd</sup> and sent by Email to Sheryl Scharnikow, Sonja Starkweather and Deb Dahlstrom. The nominations will be sent out on November 6<sup>th</sup> via Survey Monkey with the vote due no later than November 13<sup>th</sup>. See attachment for guidelines and criteria.

**Statewide Liaison Council:** The minutes for the Statewide Liaison Council just came out this week via email from the meeting in Grand Junction on July 27<sup>th</sup> and are attached. Deb Dahlstrom and Di Drobnick will attend the next SLC meeting which is scheduled for November 2<sup>nd</sup> at CSU-Pueblo campus.

RRCC is scheduled to host the February SLC meeting. If you have any questions regarding the Statewide Liaison Council, please feel free to contact any of the classified officers at RRCC, or you may look them up on line at [www.slccolorado.org](http://www.slccolorado.org) for detailed information.

**Morale Booster:** For Halloween a few of council members will be riding around the hallways on the tricycle handing out goodies to the staff, to show our appreciation for you. Sheryl Scharnikow and Jerah Dickson will go to the Arvada campus with a goody bag/basket as well.

**Next Classified Meeting:**

Announcing the Employees of the year (all constituencies)

November 20

Community Room

3:00-4:30 p.m.