



Red Rocks Community College Procedure

Category: College Personnel

Title: Departmental Leadership Team

Number: RRPR 3-67

Approved: September 25, 2007

Effective: September 25, 2007

Revised: February 15, 2007

Reference:

Purpose: To develop a structure that enables departments to shape their responsibilities and accountabilities in response to their collective goals and the College's strategic plan.

Scope: Full-Time Faculty, Professional Technical Staff

Attachment:

Definitions:

The department leadership team procedure will outline the following goals:

- Faculty/Pro-Tech involvement with all areas of the College;
- Increased integration of part-time instructors into departments;
- Greater efficiency of departmental operations through broader involvement of department members;
- Stronger connections with the community;
- Departmental responsiveness to institutional goals and community needs;
- Increase student and graduate satisfaction with programs and program outcomes;
- Departmental compensations are assigned to the departments by the vice president based upon qualitative and quantitative criteria, including FTE; number of part-time instructors; number of prefixes; and other complexity factors.

- Each department will elect one leader for a two-year term by May 1st of each election year by a majority affirmative vote of the department members and approval by the division dean. Leaders may be chosen from outside the department if there is no majority affirmative vote. A tie or lack of majority affirmative vote will be resolved by the division dean. The 12-month leader cycle is defined as the day after the end of spring semester through the last day of spring semester.
- The vice president will appropriate additional funds for special projects, e.g.; program innovation and development, based upon an RFP process.

In unusual circumstances, the college president may appoint the Department Leader at their discretion.