

CURRICULUM COMMITTEE MINUTES

January 24, 2019, 3:00-4:30 pm, Council Conference Room

Members Present: Lynnette Hoerner (chair, FT faculty – AST, voting), Katherine Sykes (secretary, Veteran Advising rep, nonvoting), Kristin Aslan (adjunct – BUS, voting), Ellie Camann (FT faculty – GEY, voting), Kelly Circle (dean, nonvoting), Candace Garrod (FT faculty – CSC, voting), Michael Fulks (FT faculty – MGD, voting), Kate Haddon (nonvoting), Janiece Knepp-Walter (FT faculty – ECE/EDU, voting), TuongVi Nguyen (Advising rep, nonvoting)

Members Absent: Jeremy Cox (CTE faculty –FIW, voting), John Orth (FT faculty – FIW, voting), Jesse Turay (Degree Check, nonvoting)

Visitors: Jennings Prevatte

Administrative: SFCC has a new Curriculum Management Tool. The idea is to be able to track a course from the faculty member who works on the course all the way through. They're looking for something better than Banner for that. The committee is also looking at whether there should be common prerequisites to standardize those across the CCNS. They are currently leaning against doing this. Indentions indicate insertions from SFCC's January 18, 2019, minutes.

REMINDER to submit – February 2nd deadline * Curriculum Management Tool - Information/Needs Collection:

<https://forms.office.com/Pages/ResponsePage.aspx?id=6rEiKgp4PUqxt85fmsRTaH3skHU8eIxNkXb5IM4uc19UMUxKMVZCRzllRzFRSllwTzQwQ1A0MkE4OS4u>

CIP code changes are coming. This will especially impact the CTE courses. The system is putting together a collection of comments to send to the Federal level.

Department of Education comment period for CIP code updates – February 2nd deadline *

The proposed changes can be downloaded from

https://nces.ed.gov/ipeds/cipcode/files/CIP_Revision_2020.docx

https://forms.office.com/Pages/ResponsePage.aspx?id=6rEiKgp4PUqxt85fmsRTaB_Am5sR285OiRyCODcCfvUQ01XUjM1STdVUDNBWTFWMTdBVUhhQT1o0Ui4u

Special topics courses: ILT is in favor of these courses going through the Curriculum Committee before the special topic class is offered. We're not supposed to be running any specific class under "special topics" for more than a year. We will look over a procedure for the special topics and Lynnette will take those to Linda.

Catalog edits: Kelly is working on a task force to organize the way the catalog is edited.

CURRICULUM REVIEW

ECE 228 Early Language and Literacy Development in Young Children

- a) Revised course.
- b) Needs CIP code 190706 added to file.
<https://nces.ed.gov/ipeds/cipcode/cipdetail.aspx?y=55&cipid=88107>
- c) Updates to description, outcomes, and outline.
- d) Approved by members present.

ECE 256 Working with Families and Communities

- a) Revised course.
- b) Needs CIP code 190706 added to file.
- c) Updates to description, outcomes, and outline.
- d) Approved by members present.

EDU 221 Introduction to Education

- a) Revised course.
- b) Needs CIP code 130101 added to file.
- c) Updates to description, outcomes, and outline.
- d) Approved by members present.

EDU 234 Multicultural Education

- a) Revised course.
- b) Needs CIP code 130201 added to file.
- c) Updates to description, outcomes, and outline.
- d) Approved by members present.

MEETING ADJOURNED.