CURRICULUM COMMITTEE MINUTES

February 14, 2019, 3:00-4:00 pm, Council Conference Room

Members Present: Lynnette Hoerner (chair, FT faculty – AST, voting), Katherine Sykes (secretary, Veteran Advising rep, nonvoting), Ellie Camann (FT faculty – GEY, voting), Kelly Circle (dean, nonvoting), Candace Garrod (FT faculty – CSC, voting), Michael Fulks (FT faculty – MGD, voting), Kate Haddon (nonvoting), Janiece Kneppe-Walter (FT faculty – ECE/EDU, voting), TuongVi Nguyen (Advising rep, nonvoting)

Members Absent: Kristin Aslan (adjunct – BUS, voting), Jeremy Cox (CTE faculty –FIW, voting), John Orth (FT faculty – FIW, voting), Jesse Turay (Degree Check, nonvoting)

Visitors:

Administrative: SFCC Denise Mosher wants department chair stories about how long it takes from the time the author writes a course through the SFCC and gets final approval. Where do the glitches happen?

COM and DAN course went through without problems, but the ENG 131 Technical Writing had some snags. Because it's on the CDHE GT list (it is), ENG 131 would still get GT credit.

Special Topics classes will have a procedure in place for review by this committee.

Lynnette has a program review procedure draft and will share this with Kelly to help Kelly's work on catalog revisions.

CURRICULUM REVIEW

PAS 676 Patient Care IV

a) New course.
b) Updates to credits and class number (from 673 to 676). We're suggesting this class number be changed to 686 to avoid using numbering for special topics classes. 681-685 and 689 have already been assigned.
c) Minor changes made to description.
d) Approved by members present with changes suggested.
e) Still needed: an archive form for the old number with a precise effective date for archival.

PAS 678 Patient Care V

a) New course.

b) Updates to credits and class number (from 674 to 678). We're suggesting this class number be changed to 687 to avoid using numbering for special topics classes. 681-685 and 689 have already been assigned.
c) Minor changes made to description.
d) Learning outcomes question: should #12 be universal or standard?
e) Topical Outline has modes of instruction. Lynnette will ask Krista about this.
f) Approved by members present.
g) Still needed: an archive form for the old number with a precise effective date for archival.

MEETING ADJOURNED.