

ADMIN/TECH PRO CONSTITUENCY MEETING MINUTES

Wednesday, September 25, 2019 | 10:30am – 12:00pm |Torreys/Grays Peak, Room 1571 & 1572

Chair—David Finchem

Co-chair—Glenn Holly

Members in Attendance: 25

1. Welcome & Introductions

2. Expressions of Gratitude

- Jen Macken expressed gratitude to Amanda Mathew (our new Program Coordinator in Inclusion & Diversity) for being so awesome and for joining our RRCC community.
- Randy Landis-Eigsti expressed gratitude to the members of the RRCC Employee Wellness committee for all of their efforts to improve the wellness of our campus and provide health-focused initiatives. He also expressed gratitude to RRCC for being the type of institution that cares about and prioritizes its employees' health.
- Mike Coste expressed gratitude to the Institutional Research team for their hard work and collaboration in providing valuable data and analysis to facilitate RRCC's data-driven initiatives.
- Pat Dunn expressed gratitude to Karen Neville for her patience and for being such a great boss.
- Karen Neville expressed gratitude to Cheryl Tomlinson in I.T. for all of her help and patience in troubleshooting issues—Stephanie Powers seconded this.

3. Department Presentation(s)

a. **Jen Macken**—Director of Inclusion & Diversity

Strategic Planning Update

- See attached **PowerPoint**
- Jen discussed the new Strategic Plan including:
 - Process
 - RRCC's 4 strategic goals
 - Implementation plan/structure

b. **Janet Stomberg**—LSAMP Alliance Navigator

LSAMP & Denver Metro STEM Alliance overview

- Due to scheduling issues, this presentation moved to the October meeting's agenda.

c. **Employee Wellness Committee**— Deborah Houser & Yvonne Pepping

Wellness Committee/Program Overview

- See attached **PowerPoint**
- Deb Houser and Yvonne Pepping provided an overview of the Wellness Committee including:
 - Inception/history
 - Action Plan
 - 3 goals
 - Wellness programs (e.g. Fit Like a Fox, wellness classes, etc.)
 - Wellness events (Zero to 30, Total Brain, Go-Tober, etc.)

- Communications initiatives (wellness library, wellness calendar in Outlook, etc.)
- Wellness Committee website: <https://www.rrcc.edu/employee-wellness>

4. Wrap-up & Other Updates

- Welcome to Amanda Mathew (Program Coordinator in Inclusion & Diversity)!
- Glenn Holly introduced Dana Bustamante—our new Career Advisor in the Career Center.
- Congratulations to Marisha Manfre on her new appointment as RRCC's Assistive Technology Specialist in Accessibility Services!
- Meeting Adjourned around 11:30am

Statement of Purpose

The Red Rocks Community College Administrative/Professional Technical Council's purpose is to provide collaborative leadership in support of the College's mission. The Council accomplishes this by supporting its constituency in the following ways:

- Providing a venue for open, informative communication.
- Networking within the RRCC campus community.
- Offering personal and professional development opportunities.